PRACTICE 7: Identifying and Analyzing Complex Sentences

(page 114)

- **A** Sentences 1, 3, 15
- B 2. It is usually impossible to get a response right away because professors are very busy people.
 - 3. If you have not received an answer within two business days you should send a second email.
 - 4. After you have received a helpful response send a follow-up email to thank the professor.
 - 5. Check your school email regularly since your instructors may send out important notices.
 - 6. Whenever you see the word *test* in the subject line of an email you had better pay attention.

- 7. Do not be absent on the day of a test <u>unless</u> you have received permission from your instructor.
- 8. The students were silent as the professor handed out their test.
- 9. The students worked on the test problems (until) the teacher told them to stop.
- 10. As soon as the instructor told them to stop writing they put down their pencils.
- 11. After the teacher collected the tests she dismissed the class.
- 12. Before she left she promised to post their test scores in the grade book of their course website.

PRACTICE 8: Writing Complex Sentences (page 115)

- **A** 2. f 5. d
 - **3.** a **6.** b
 - **4.** e

You will not be late for early morning classes if you follow several time-efficient steps. Begin the process by deciding what to wear the next day before you go to bed at night. Then get out of bed in the morning as soon as your alarm clock rings instead of sleeping an extra five or ten minutes. You should keep your alarm as far from your bed as possible because it will force you to get up and stay up. Then when you are in the shower, stick to a two-minute limit to save not only water but also time. The final step requires you to bring your breakfast to class unless your professor has rules against food in the classroom.

B Answers will vary.

Try It Out! (page 115)

Answers will vary.

PRACTICE 9: Using Phrasal Verbs in Sentences (page 117)

Answers will vary.